

ODYSSEY OF THE MIND DEUTSCHLAND E.V.

INFORMATION FOR TEAMS – GERMAN FINALS MARCH 22ND, 2025

Dear OMers!

We are delighted that you are taking part in the Odyssey of the Mind German Finals 2025! Your teamwork and your creative solutions make this programme so unique. For the competition to run smoothly, we would like to share some information with you prior to the competition. Please read the following pages carefully!

Please note that the detailed competition time schedule will be available online. Please check the schedule carefully for your team's Long-term and Spontaneous competition times. A map of the school can also be found online; please familiarise yourself with the school layout before the competition. You can find all the relevant documents for the competition directly on our [homepage](#).

Arrival & Check-in

1. This year's competition will take place at the **John F. Kennedy School, Teltower Damm 87-93, 14167 Berlin-Zehlendorf**. The school will open at ca. 7:00 a.m.
2. The ramp to the school will not be accessible by car for unloading. Instead, use the free parking spaces in front of the school (on the Teltower Damm).
3. The school is only a 10 min walk from the train station "Zehlendorf" (S1). You can also use the bus stops "Schönowener Park" (bus 285) or "Schweizerhofpark" (buses 285 or X10).
4. **Check-in** opens at **7:45 a.m.** in the **green building** (room **GR117**) and will **close at 9:30 a.m.** Please have one coach and one team member register your team. At check-in, your coach will pay the **registration fee of 25€ per team member** and additional coach (all audience members are free or charge). Cash or card (EC or VISA) is accepted. Here you will receive your **T-shirts** in the sizes provided during team registration and further information. If your team registered a team official before March 1st, the fee will be reduced to 20€.
5. All teams can leave their props in their assigned **team rooms**. Please note that Odyssey of the Mind Deutschland e.V. will not assume liability for any items lost or damaged. Be sure to keep all valuables on your person. These team rooms will not be locked during the day. Be careful not to damage any equipment (esp. the **smart boards!!!**) in these rooms. In case of any damage, please inform an official at the Infopoint right away.

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General schedule

6. **All coaches** are cordially invited and encouraged to attend the **coaches meeting at 8:45** in the **small auditorium (theatre)**. The meeting will go until ca. 9:15 a.m. Coaches will receive pertinent information regarding the competition. There will also be time to ask questions regarding problem and site specifics.
7. All teams, coaches, parents, and further audience members are invited to the short **opening ceremony**, which will begin at **9:30 a.m.** (doors open at ca. 9:15 a.m.) in the **auditorium**. The ceremony will go until ca. 9:45 a.m.
8. Long-term and Spontaneous competitions will begin at **10:10 a.m.** and will last until about 3:30 p.m. Long-term stages are located in the **auditorium** (problems #2 & 3), **small auditorium / theatre** (primary & problem #5) and **ground floor hallway of the red building** (problems #1 & 4). Make your team knows where the team entrance and exits are, as these differ from those intended for the audience.
9. The **Spontaneous** competition will take place in the **red side wing**. On the day of the competition, team members will be picked up by an official in the **holding room** (room **R111**) and guided to their specific spontaneous room. Please do not proceed to the spontaneous rooms on your own.
10. You will be able to purchase an assortment of food and drinks from a **food truck** (wraps, bowls, hot dogs, pulled chicken burgers, etc.) between 11:30 a.m. and 1:30 p.m. Please be aware, that **32 teams** are registered this year, totalling about 235 team members and coaches! Please plan accordingly, as queues may require longer waiting times. We encourage you to bring your own snacks and drinks for the day as well.
11. The **closing ceremony** will begin at **4:30 p.m.** in the **auditorium**, with admission starting at ca. 4:15 p.m. The end is scheduled for ca. **18:00**. In case your team must **leave early** (i.e. in order to catch a train/bus), please **let us know as early as possible** (latest in the morning **during check-in**), if you have not done so yet!

Competition procedure

12. Please check whether you have all necessary **forms** filled out and ready (see Checklist below). You can download the forms [here](#). Make sure that all team members who were actively involved in solving the Long-term solution, as well as all Coaches and Co-Coaches sign the Outside Assistance Form.
13. Please make sure you have read the [programme rules](#) in the 2025 programme guide and have checked your Long-term problem's general [clarifications](#) to make sure that you meet all requirements.

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14. Please arrive at your designated competition site **at least 15 minutes before your scheduled competition time.** For Long-term, this is the respective pre-staging area, for Spontaneous, it is the holding room (room R111).
15. For Long-term, show up in your costume, make-up, and hair styles and have all your sets, props, and documents with you. **Staging Area Judges** will welcome you in the **pre-staging area** (follow signs for “**team entrance**”).
16. Teams competing in **Problem 4** have an additional **Weigh-in time** (please note the extra time slot in the competition schedule). The Weigh-in room is located on the ground floor of the **red building** (room R134).
17. Teams in **Problem 4** should take appropriate measures to protect the floor of the stage according to their use of **baking powder**.
18. Please bring your own **cleaning supplies** in order to leave a clean stage for the next team and to clean your team room.
19. Coaches may pick up their team’s **Long-term scores** from the respective problem’s Head Judges together with one team member as soon as the team’s name is posted on the designated notice board at their stage. Please only approach the Head Judges in between team performances.
20. Please remember that the **Spontaneous** problems must be kept **secret!** Please **do not discuss the problems.** Only teams may enter the spontaneous rooms. An exception will be made for primary teams, where one coach may accompany the team. Please make sure that team members refrain from bringing any backpacks and devices that make sounds (e.g. cell phones, watches) with them. The team should decide on the language (English or German) in which the problem will be read out to them.
21. We would love to see photos of everyone having fun during the competition posted and linked to our **Social Media** channels. The **video of the day** will be published on our website a couple of days after the German Finals; be sure to check it out again after the closing ceremony. If you don’t want to be seen on published photos, please inform us during check-in.
22. Please note that there will be **no WiFi** provided in the school buildings and the LTE connectivity within the school buildings is NOT reliable.

... and finally!

23. **Please behave like good guests!** Do not damage anything at the John F. Kennedy School (esp. the smart boards). Please **clean up** after yourself, especially in your assigned team rooms. Use the **dumpster** provided on campus (behind the auditorium) in

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order to throw away larger unwanted items. Please do not leave any trash in the rooms and **empty all trash bins** into the dumpster! We would greatly appreciate you restoring the seating arrangements in your team room as well.

We wish you lots of success, good luck, and a ton of fun during your final preparations for this year's German Finals!

Make sure to watch other teams' Long-term performances during the tournament day! Support other teams and show that Odyssey spirit! We want to see the audience seating filled with other teams: be inspired, laugh and have fun.

We look forward to seeing you all,

Vicky Bluhm & Marleen von der Heiden

Tournament Directors & Event Coordinators
Odyssey of the Mind Deutschland e.V.

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Team-Checklist

Please bring the following with you:

What?	Who?	Done?
Everything for your Long-term problem solution (props, sets/backdrops, costumes, make-up, script, etc.)		
4x Style Forms – filled out once & copied 3x		
1x Outside Assistance Form – filled out		
1x Cost Form – filled out		
4x Team List Form – filled out & copied 3x		
Membership sign (with your school name)		
for Problem 4 ONLY: Safety glasses/eye protection		
Extension cords (& adaptors)		
Cleaning supplies (if necessary)		
Duct tape & hot glue gun for emergencies		
Registration fee (25€ or 20€ per team member & co-coach)		
Snacks & drinks		
Cameras		
Medicine?		
Good luck charms		
Friends, parents, siblings & teachers as fans (free of charge)		
Watches, in order be on time		
Do your supporters (parents, friends, teachers & fans) know when they are allowed to help you (clean-up) and when not (set-up)?		